consistent and reliable computer access. Our courses are accessible from any computer with high-speed internet access; therefore, computer/internet problems will not be accepted as reasons for delays in meeting course deadlines. Students should develop contingency plans to deal with potential situations that would prevent them from accessing their courses (e.g., identifying alternate locations with internet access, using backup computers, etc.).

Only through continuous communication and consistent work can students be successful in an online course. Within each course, the instructor outlines the weekly minimum work requirements in the pacing guide. It is essential that students maintain regular contact with their instructors and submit assignments on time. If circumstances arise that prevent students from maintaining the appropriate pace in their courses, it is critical that they communicate with their instructors.

Extension Policy

In the event that a student is unable to complete the course in the given time, an extension request may be submitted to the teacher.

Extension requests that meet the following conditions may be granted a maximum two-week** initial extension beyond the end of the course. Extension lengths are left to the discretion of the teacher and depends on whether or not the student is logging in and working consistently.

1. The student must have a coursework average of at least 45% at the time of the extension request.
2. The student must be actively engaged in the course (regular activity, completed activities in the last week, regular communication with the instructor, etc)
3. Students must ask their teacher for an extension in a course. Extensions will be given at , and with the approval of the ACVA administrator.
    - The request for an extension must be received prior to the first day of exams for the term.
    - The extension request is reasonable and appropriate. Students who have been inactive for a period of longer than 14 days, or who are failing with a grade less than a 45 will not be provided an extension.
4. Extensions may be granted for two weeks (maximum). Students will work with the teacher to develop a plan. Students and teachers will decide on an extension deadline. Teachers and ACVA Administration will monitor extensions. If progress has not been made or the course completion plan has not been followed, the extension may be terminated with no right to appeal for an additional extension of time.
5. No additional extension requests will be approved without an extenuating circumstance (subject to verification).

**Summer Extensions cannot extend longer than one week from the end date of the summer session.

Online Options and Selection Procedures

NOTE: Prior to enrollment in any online course, students and parents/guardians must meet with the counselor and complete the Virtual Course Request form. See the How To Register page on the ACVA website for more information.

Enrollment in online courses should be considered in the following priority order:

Traditional classroom with teacher
South Carolina Virtual School Program OR Aiken County Virtual Academy (i.e. complete course with an online teacher certified in the subject area of the course based on course lists provided by ACVA)

Counselors should utilize the course offering lists issued by ACVA for determining appropriate online program en

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1. Only one reinstatement will be allowed per course per virtual session.
2. Students who have been withdrawn for any reason can be reinstated within 7 calendar